

# Job Title: **Community Call Committee Member** (Volunteer Position)

## ABOUT US



**Project Neutral** is a project on MakeWay's shared platform, and is an environmental initiative that exists to guide people on their journeys toward low-carbon lifestyles. We do this through a blend of data-driven insights, respectful dialogue and friendly, hopeful encouragement. We offer various online workshops that activate climate-concerned participants into action in the context of a supportive community, including Talk Climate to Me, a climate education experience for women!

## ABOUT THE ROLE

### Employment Type:

- Volunteer

### Commitment:

- Approx. 12-15 hours/ month (3-4 hours/ week)

### Anticipated start date:

- January 2024

### Duration of position:

- January to May, with possibility of extension



832 College St., Suite 301  
Toronto, ON  
M6G 1C8

<https://talkclimatetome.ca/>  
[hello@talkclimatetome.ca](mailto:hello@talkclimatetome.ca)

## Location

- Remote, anywhere in Canada

## What is Project Neutral's Community Call?

The Community Call is a gathering place for our community to connect, learn and grow. It's a place to learn and exchange knowledge with others. We began the Community Call in August of 2023, and it is still developing and evolving. Our hope is that over time the community will mold it into a structure that is most beneficial to them.

This is the current structure of the Community Call:

7:30 - 7:35 PM Welcome & Gathering

7:35 - 7:45 PM Opening Activity (led by a community member)

7:45 - 8:30 PM Presentation

This can be one of three things:

1. A guest speaker
2. A community member who has a workshop, talk or initiative they'd like to share
3. 'In the Kitchen' - The Project Neutral team discusses what we've been working on and gains feedback from the community

8:30 - 9:00 PM Breakout Rooms

## Learn more and watch recordings of our previous guest speakers here:

<https://sites.google.com/projectneutral.org/communitycallresources/home>

Our next Community Call is taking place on Tuesday, January, 16th! We invite you to join and get a sense for what it's all about.

## Sign up here:

<https://us02web.zoom.us/meeting/register/tZ0kd--srzlrGtWg6FbB2Xy3yCJsCp5bfHjr>



832 College St., Suite 301  
Toronto, ON  
M6G 1C8

<https://talkclimatetome.ca/>  
[hello@talkclimatetome.ca](mailto:hello@talkclimatetome.ca)

## The Community Call Committee Member Role

The Community Call Committee will be a team of volunteers in charge of planning, seeking out guest speakers, and evaluating the monthly community call. This group will work alongside the Project Neutral team to continue to develop this community space for learning and networking. Committee members will be expected to attend the Community Call (on the third Tuesday of each month, 7:30 pm - 9:00 PM (EST)), as well as at least one committee meeting/ month.

### Key Responsibilities:

- Research and planning for monthly guest speakers
- Outreach & communication with guest speakers
- Monitoring & arranging Opening Activity sign-ups
- Developing evaluation techniques (ie. surveys, polls, interviews, etc) to gather community feedback

## ABOUT YOU

You enjoy being part of a team. You are passionate about solving the climate crisis, and want to join a community of people who share that passion. You're looking for new ways to learn about, and get involved in climate solutions. You enjoy networking with new people and groups. You are a problem solver who likes to brainstorm new ideas and implement them. You are proactive, flexible, sociable and open-minded.

## SO, INTERESTED IN JOINING THE COMMUNITY CALL COMMITTEE?

Please send your resume to [jacqueline@projectneutral.org](mailto:jacqueline@projectneutral.org) with "Community Call Committee" in the subject line. Include a short paragraph about why you'd like to join our team!

### More Questions?

If you have any additional questions about this role, please don't hesitate to reach out.



832 College St., Suite 301  
Toronto, ON  
M6G 1C8

<https://talkclimatetome.ca/>  
[hello@talkclimatetome.ca](mailto:hello@talkclimatetome.ca)